

COMMUNITY CENTER USAGE AGREEMENT

The undersigned individual agrees to abide by the rules governing use of the Community Center as set forth below:

1. Only tenants of Bolling Family Housing (BFH) or groups/organizations endorsed/sponsored by the Management are authorized to reserve the Community Center. _____(Initial)***
2. A deposit of two hundred fifty dollars (\$250.00) will be required of any tenant reserving the Community Center. Photos will be take of damages or other issues and placed in resident file. In the event there are damages that exceed the amount of the security deposit, the undersigned will be held responsible and charged accordingly. _____(initials)***
3. There will be no deposit required of groups or organizations endorsed or sponsored by the Management, provided all provisions and rules of this agreement are adhered to.
4. Notwithstanding the above, abuse of the community room and/or disregard of the rules may result in the elimination of "exempt" status. Thereafter, such parties will be required to comply with paragraph 2 above.
5. The deposit will be returned provided the following conditions in the sole discretion of BFH are met: _____(initials)* *
 - a. The room must be cleaned and restored to the same condition as when received. (i.e.-swept and or mopped if needed, kitchen cleaned and trash take out to the dumpsters, bathrooms free of trash or debris, furniture returned to original locations)
 - b. The room must be left free of damages.
 - c. The key must be returned to the office prior to 8:00 AM of the following workday.
6. Smoking is not allowed inside the Community Center or Office facility. If an individual wishes to smoke, he/she must exit the building to do so, and dispose of trash in appropriate receptacles. _____(initials) * * *
7. The room will be inspected by a staff member for compliance, and if all above conditions are met, the deposit will then be returned.
8. Except for willful misconduct or negligence on the part BFH, the undersigned or any person, member, or organization related to or part of the undersigned shall indemnify and hold harmless BFH and its successors, affiliates, and employees from any and all costs, expenses, attorney's fees, suits, liabilities, or damages arising from or related to the use of the premises.
9. The Community Center must be cleaned and vacated no later than 10:00 pm
10. Persons found in violation of the said agreement as well as BFH house rules may result in loss of privileges of the Community Center. _____(initials)***
11. NO ALCOHOL IS PERMITTED IN THE COMMUNITY CENTER DURING ANY EVENT. FAILURE TO COMPLY CAN RESULT IN LOSS OF PRIVILIGES. _____(initials) * * *

By signing below I agree that as the person renting the Community Center, I _____ will be present for the duration of the listed Event, and will conduct a final walk-through to ensure that the original condition of the Community Center has been restored.

Printed Name: _____

Today's Date: _____

Resident Signature: _____

Date Reservation Requested for: _____

Time From: _____ to: _____

Event Being Held: _____

Approximate # of Guests: _____